

**To:** Smith, Claudia[Smith.Claudia@epa.gov]  
**From:** Thiessen, Amy  
**Sent:** Fri 2/9/2018 6:53:29 PM  
**Subject:** AIRTRIBAL PERMITS: Spreadsheet  
FRC 8P-AR-PERM-DI&TAS MASTER DATA.xlsx

Claudia –

I am leaving shortly. If you have time to address the yellow highlighted ones and give me a bulk close date, I will stay and enter those. I think the Withdrawn can wait until we have time to discuss them vs unpermitted, etc.

Thanks for reviewing this,

Regards,

Amy

**From:** Smith, Claudia  
**Sent:** Friday, February 09, 2018 11:47 AM  
**To:** Thiessen, Amy <Thiessen.Amy@epa.gov>  
**Cc:** Fallon, Gail <fallon.gail@epa.gov>  
**Subject:** RE: AIRTRIBAL PERMITS: Info and questions

Thanks, Amy,

I will edit the spreadsheet and send it back to you. From the description in the schedule, it sounds like ‘withdrawn’ meets the definition of ‘Notification Forms’ and ‘unpermitted’ could be loosely interpreted to meet the definition, though pre-application notifications or requests for permit applicability are not technically ‘forms’, but rather letters or emails.

Claudia

**Claudia Young Smith**

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**From:** Thiessen, Amy  
**Sent:** Friday, February 9, 2018 11:20 AM  
**To:** Smith, Claudia <[Smith.Claudia@epa.gov](mailto:Smith.Claudia@epa.gov)>  
**Subject:** AIRTRIBAL PERMITS: Info and questions

Also, are “withdrawn” a separate category from the ones we are calling “unpermitted”?

**From:** Thiessen, Amy  
**Sent:** Friday, February 09, 2018 11:19 AM  
**To:** Smith, Claudia <[Smith.Claudia@epa.gov](mailto:Smith.Claudia@epa.gov)>  
**Subject:** AIRTRIBAL PERMITS: Info and questions

Hi, Claudia –

Decided I should email in order to keep a copy of what was discussed.

To be sure we are on the same page, here is a link to the official schedule online:  
<http://intranet.epa.gov/records/schedule/final/1047.html>

I've also attached my short, highlighted version I created for easy reference (1047-205.docx)

See if it is your understanding that the region can determine the close date for files for unpermitted facilities. The date range for the two boxes of Withdrawn files is 04/27/2006 – 09/19/2016. A possible common close date could be 09/30/2016 for all files. Under item c, they would then be retained for 10 years. If you ok the close date, I'll prep them today.

[2/9/2018 10:42 AM] Smith, Claudia:

Okay, then I guess we can send them to FRC with a common close date. I was unaware of that detail in the schedule. Better follow the schedule, rather than destroy

[2/9/2018 10:32 AM]

Has a decision been made re whether to FRC or destroy the 2 boxes of "Withdrawn"? The schedule text says "Notification forms – Notification forms that have been withdrawn or canceled prior to issuance of a permit and TSDs that have not gone through the permitting process are subject to the same retention as the permits. **Regional offices may determine the appropriate file closure for notification and other files for which a permit is not issued.**

Amy Thiessen

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